



## Public Transportation Checklist

**This information pertains to those camper traveling by themselves and without a parent or adult guardian:**

- 1) Once you arrive in the DC area via train, plane, etc. please follow the checklist exactly as it reads below.
- 2) We have provided this information so we may ensure that everyone is a) safe; b) arrived; c) we know they are on their way to the campus; d) we know how they are getting to the campus.

<b>Step 1</b>	Arrive to your DC area transportation station (Amtrak station, Airport, etc)
<b>Step 2</b>	Get all of your belongings from baggage claim so that you are ready to leave the airport/station
<b>Step 3</b>	<ul style="list-style-type: none"> <li>o Before you do anything else, please call your parents/guardian and let them know you arrived safely!</li> <li>o Then, immediately call Drobots Travel Director, Rayce Williams.</li> <li>o His cell phone number is 540-692-0930</li> <li>o If for any reason you cannot reach Rayce on his cell phone, your backup cell phone number to call is: Rob Elwood at 202-439-7617</li> </ul>
<b>Step 4</b>	When you call Rayce, please let him know the name of the train station or airport where you are calling him from
<b>Step 5</b>	<ul style="list-style-type: none"> <li>o Rayce will ask you if you are going to be taking an UBER, LYFT, TAXI etc. to the Garrison Forest School</li> <li>o Please be prepared to tell him - as you will hopefully will have planned the mode of transportation before you started your journey.</li> </ul>
<b>Step 6</b>	<p>Rayce will confirm that you have arrived in the DC area and he will confirm with you that you will be instructing the UBER, LYFT or TAXI driver that you are going to the <b><u>following exact location:</u></b></p> <p><b>Garrison Forest School</b>            300 Garrison Forest Road            Owings Mills, MD 21117</p>
<b>Step 7</b>	Once you secure your UBER, LYFT, TAXI etc and you are in the vehicle, please text message Rayce Williams again at 540-692-0930 and let him know you are safely on your way to the school.
<b>Step 7a</b>	<ul style="list-style-type: none"> <li>o If you are taking an UBER or LYFT and once you are on the way and you have texted Rayce please:</li> <li>o <b>THEN:</b> Please use your to “share” your trip with Rayce Williams via his cell phone number, so he knows exactly which UBER or LYFT car you are in, so we can track your travel information.</li> </ul>
<b>Step 8</b>	When you are approaching the school, be certain to share the school map (on next page of this document) with the driver so he knows where, on campus, you are going to be dropped off.
<b>Step 9</b>	If for any reason at all you believe your driver cannot locate the school or the location on the map (once on the school grounds) then please call Rayce Williams immediately so he may speak to the driver.

# Garrison Forest Campus Map

## Directions To Drop Off Location

### Drobots Company Garrison Forest Overnight Camp On Campus Map & Driving Instructions

